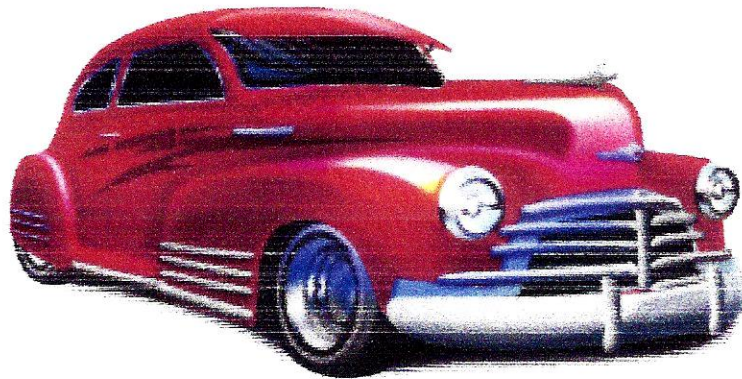


Red Trail Cruizers



Car Club

Constitution

2019

ARTICLE ONE

NAME, PURPOSE AND LOGO

(1) NAME

- (A) The name of the club shall be **"RED TRAIL CRUIZERS CAR CLUB"**

(2) CODE OF CONDUCT AND PURPOSE

- (A) Members shall conduct all club business in a professional manner as well as maintain the highest standards of ethical conduct.
- (B) Members shall obey all law under the Highway Traffic Act.
- (C) To be a democratic, non-sectarian, non-political, non-profit, limited liability organization.
- (D) To bring about and foster a spirit of unity, comradeship, and sportsmanship among members.
- (E) To induce the members to respect the rights of pedestrians and others.
- (F) To promote legitimate sporting events, car shows, club runs. Social activities, etc., as deemed advisable by the Executive Committee.
- (G) To attempt to secure benefits, reduced rates, discounts, etc., for members.
- (H) To assist others in trouble on the highways, etc.
- (I) To cooperate with other Clubs having similar interests and conform with the policies and regulations of the Manitoba Association of Auto Clubs.

(3) LOGO

- (A) The club will have a LOGO that shall bear the words **"RED TRAIL CRUZERS CAR CLUB"**
- (B) The Logo can be changed or updated with membership approval at any Annual General Club meeting.
- (C) Proposed designs must be circulated to all members 2 months prior to voting.

ARTICLE TWO

MEMBERSHIP AND DUES

(1) ELIGIBILITY

- (A) Applicants and Members are to be of good character, responsible, non-subversive, willing to uphold purposes of the Club, and agree to abide by the constitution, rules and regulations.

(2) THERE SHALL BE THREE CLASSES OF MEMBER

- (A) Full Members: shall be individuals.
- (B) Associate member: shall be business and organizations only.
- (C) Honorary Members: granted after twenty years of Full Membership or equivalent.

(3) PRIVILEGES

- (A) Full members may attend meetings, vote, and hold office.
- (B) Associate Member may attend meeting, but not entitled to vote nor hold office.
- (C) Honorary Members shall not be charged a membership fee, but shall be levied appropriate sanctioning body dues if they wish to have all the rights and privileges of a full member.
- (D) No Member shall assign their membership.

(4) APPLICATIONS FOR MEMBERSHIP

- (A) The applicant, in completing the application form and submitting payment, is granted membership upon the current Membership Director issuing a membership card.

(5) ANNUAL DUES AND FEES

- (A) The annual dues are to be set by the incoming Executive, acting upon the recommendations of the outgoing Executive, before the start of the fiscal year. Memberships are for a calendar year. Memberships are effective from the date of application and expire December 31st with the exception that applications received after November 1st will expire December 31st of the following year.

(6) MEMBERSHIP CARD

- (A) Each Member shall receive a Membership card bearing a Club Logo.

ARTICLE THREE

MEETING

(1) ORDER OF BUSINESS

- A) Attendance record shall be kept.
- B) Meeting called to order and President to announce the number of Members present and if a quorum has been reached.
 - a. A quorum at all annual, special, or general meeting of the Club shall be not less than ten percent of the Membership, and not less the ten Members. If a quorum is not present, that fact is to be recorded in the minutes.
- C) Minutes of the previous meeting and items voted on at the Executive meeting will be presented.
- D) Acknowledgement of the new Members.
- E) Statement of finance and presentation of accounts.
- F) Correspondence and actions.
- G) Unfinished business
 - a. Even if a quorum is not present any business that was deferred from the prior meeting, with proper membership notification can be voted on.
- H) Committee reports. The chairperson of each committee shall prepare and deliver, either to the President or Secretary, prior to the commencement of each and every General Meeting of the club, a written report of the activities of their committee. Said report to presented by the committee director at the meeting and afterward filed under the minutes of that meeting for future reference.
- I) Notice of Motion, if any.
- J) New Business
 - a. If a quorum is not present new business can be discussed, but not voted on, and the information from the meeting will be distributed to the membership informing them that a vote on the matter(s) has been deferred to the next general meeting.
- K) Entertainment or other activities.

(7) ATTENDANCE

- (A) An attendance record book is to be kept, which is to be signed by all those attending a meeting or a roll shall be called.

(8) GUESTS

- (A) Guests may be invited to meetings (not more than two meeting per guest per year) and they shall sign the attendance book as well. A nominal charge may be made at the discretion of the executive for attendance at all events or meetings other than regular monthly business meetings.

(9) EXPULSION

- (A) If, in the opinion of the executive, any member is guilty of conduct which is detrimental to the character or interests of the Club, or has wilfully infringed the constitution or any bylaw, rules or regulations of the Club, the executive may, by notice specifying the nature of the offense charges, call a meeting of the executive, for purpose of considering the same and shall request the Member to appear before them at such meeting. A reasonable notice shall be given to the Member outlining the nature of the offense charged against the Member and the time and place at which the Member is requested to appear. If the Member thereupon neglects to appear, pursuant to such request and notice, or if having so appeared the Member fails to satisfy the Executive of the innocence of the offense charged, the Executive may, by a vote of a quorum of its Members, suspend or expel such Member from the privileges of the Club. The time of suspension or expulsion is to begin from the day the decision of the committee has been made know to the Member.
- (B) A Member who resigns, or is expelled from the Club shall cease to be a Member thereof, and shall forfeit all rights to, or claim upon Club property or effects.

ARTICLE FOUR

OFFICERS AND DUTIES

(1) ELEGIBILITY FOR ELECTED OFFICE

(A) Only a member of the **RED TRAIL CURIZERS CAR CLUB** with full membership privileges may be elected to office.

(2) ELECTED OFFICERS

(A) The following officers shall be elected at an annual General Meeting: President, Vice President, Secretary, Treasurer, and Membership Director.

(3) APPOINTMENTS

(A) Shall be made at the discretion of the Executive, and may consist of the following: Car Show Director and Club representative to Manitoba Association of Auto Clubs. The appointees shall report directly to the Executive but shall not be entitled to vote on the Executive Committee.

(4) EXECUTIVE COMMITTEE

(A) Shall consist of the elected officers, together with the immediate Past President.

(5) TENURE OF OFFICE

(A) Officers and Committee Directors may stand for re-election, but shall only stand for election to the same position for two consecutive years. In the event that no new nominations are presented for expired Officer and Director positions, a re-election by vote of the current executive can be accepted for an additional period above the tenured two consecutive years.

(6) RESPONSIBILITES OF THE PRESIDENT

(A) To call and conduct meetings of the Membership, appoint committees with the chairperson as may be required, and act as chief executive and supervisor of Club affairs. The Member shall have the deciding vote in case of a tie, sign cheques, approve correspondence and minutes of meetings, transact such other business which may apply to his/her office. The Member shall instruct the Secretary to mail notices, ballots, etc. under his name.

(7) RESPONSIBILTITIES OF THE VICE PRESIDENT

(A) In the Absence of the President, or in the event of his/her death, resignation, or inability to act, the duties usually pertaining to the office shall be performed by the Vice President. The Member shall also act as Treasurer in the absence of that Officer.

(2) ANNUAL GENERAL MEETINGS

- (A) To be held preferably not later than the March 31st. Constitutional amendments shall be voted upon only at this meeting, after item IJ Article III on the agenda. Items D,F,G,H,I,and J may be omitted from the order of business at the discretion of the Executive.
- (B) Election of the new Executive shall follow, and be presided over by the Nomination Committee.

(3) REGULAR MEETINGS

- (A) Regular meetings preferably held monthly starting March 1st through to the fall windup.

(4) EMERGENCY MEETING

- (A) May be called by written notice, signed by any Member of the Executive or any group of ten or more Member. Said notice to be distributed to all Members, setting out the purpose of the meeting. Business shall be restricted to that given in the notice.

(5) EXECUTIVE MEETING

- (A) Executive meeting may be held monthly if deemed necessary by the Executive. The necessary quorum shall be 50 percent of the elected officers.

(6) JOINT EXECUTIVE MEETING

- (A) To comprise the retiring and newly elected Members of the Executive, and shall be within two weeks following the elections. The retiring President shall preside over this meeting.

(7) NOTICE OF MEETING

- (A) Notices shall be distributed to each Member as follows: Annual General Meeting no less than 21 days. Other meeting and events no less than 7 days.

(8) VOTING

- (A) All items at question, except those pertaining to the constitution, will be governed by a straight majority vote, which may be a show of hands, roll call, ballot, or by suitable electronic means as decided by the Chairperson.

ARTICLE FIVE

MISCELLANEOUS

(1) FISCAL YEAR

(A) Shall be the calendar year.

(2) CONSTITUTION AND CODE OF CONDUCT

(A) Each Member shall have a copy of the constitution and Code of Conduct.

(3) CONSTITUTION AMENDMENTS

(A) The Procedure shall be as follows. Notice of Motion to be given at a regular Monthly General Meeting prior to the Annual General Meeting, and by notice distributed to the entire Membership, not later than 21 days prior to the Annual General Meeting.

(B) Motion to be made at the Annual General Meeting.

(C) Voting to be held by ballot or show of hands. A two thirds majority is required to carry the motion, based on the number votes cast at the meeting.

(4) ELECTION PROCEDURE

(A) A Nominating Committee, consisting of three Members, shall be appointed by the Executive prior to the Annual General Meeting. Any member may nominate a candidate for a positions as set out by the Constitution. The Nominating Committee shall check the validity of nominees and supervise the election. The Nominating Committee shall present the nomination list to the executive prior to the Annual General Meeting. Nominations shall remain open allowing the President to seek further nominations from the floor and will be closed by the President prior to a vote taking place.

(B) The executive shall choose the method of voting from, but not limited to, the Show of Hands or Sealed Ballot.

(C) Each Officer shall, upon taking office, agree to perform their duties to the best of their ability, and to uphold the Constitution of the Club.

(5) ANNUAL SEASON WIND UP

(A) An Annual Season wind up shall be held no later than October 31st of each year.

(B) This Season Wind Up can be held in connection with the Fall General Meeting.

(6) CHEQUES

(A) Cheques are to be signed by any two of the following President, Vice-President. Secretary or Treasurer.

(7) EXPENDITURES

(A) All Expenditures in excess of \$100.00 must be approved by the Executive at any executive meeting of Regular meeting.

(8) ROBERT'S RULES OF ORDER

(A) Where it does not conflict with the above, the Red Trail Cruizers Car Club shall conduct business according to Robert's Rules of Order.

(8) RESPONSIBILITIES OF THE SECRETARY

(A) The Secretary shall attend Executive and General Meetings in order to record comprehensive minutes of all business conducted. It shall be the responsibility of the Secretary to determine that minutes are distributed to all Executive Member. It shall be the responsibility of the Secretary to predetermine individual Executive Member attendance at Executive and General Meetings and to determine that absent Members shall be represented by verbal or written votes.

(9) RESPONSIBILITIES OF THE TREASURER

(A) The Treasurer shall keep accounts of all monies handled by the Club, deposit all funds in a chartered bank or Credit Union, and countersign all cheques with the President or Vice President. All monies to be paid out by cheque. A statement of the Club's financial position is to be available at all regular meetings, or more often if required by the President.

(10) RESPONSIBILITIES OF THE MEMBERSHIP DIRECTOR

(A) The Membership Director shall be responsible for processing of Memberships and maintaining an accurate, up-to-date, membership list including contact information. The membership list shall be available to the general membership in a manner that does not contravene any Privacy Laws of the land. The Membership Director shall actively work toward increasing club membership.

(11) RESPONSIBILITIES OF THE CAR SHOW DIRECTOR

(A) The Car Show Director shall attend Executive and General Meeting to provide timely reports on Car Show Activities to the Executive and Members. The Car show Director shall be responsible for the implementation of the Clubs annual Car show and all functions affecting the Car Show are organized and carried out.

(12) RESPONSIBILITIES OF THE REPRESENTATIVE TO MAAC

(A) The Representative to MAAC is required to attend regular meeting of the MAAC and provide timely reports to the Executive and Members

(13) FINANCIAL REVIEW

(A) A qualified individual or committee is to be appointed by the Executive no later than December 31st of each year to review the books. This individual or committee need not be a Member. The Review shall be made for presentation as soon as possible after the end of the fiscal year.

(14) VACANCIES

(A) Vacancies of elected officers shall be filled by appointment by the Executive, subject to ratification at the following General Meeting.